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The Chair and Members of  
Community, Customer and  
Organisational Scrutiny Committee

14 November 2017

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on TUESDAY, 21 NOVEMBER 2017 at 5.00 pm in Committee Room 2, Town Hall, Chesterfield, S40 1LP, the agenda for which is set out below.

**AGENDA**

Part 1(Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.
2. Apologies for Absence
3. Minutes (Pages 3 - 12)  
  
Minutes of the Meeting of the Community, Customer and Organisational Scrutiny Committee held on 19 September, 2017.
4. Cabinet Member for Homes and Customers - Progress Report on Implementation of Universal Credit (Pages 13 - 20)  
  
5.05 pm – Progress Report on Implementation of Universal Credit.
5. Cabinet Member for Governance - Community Engagement (Pages 21 - 28)

6.00 pm - Community Engagement Briefing attached.

6. Scrutiny Monitoring (Pages 29 - 30)

6.15 pm – Scrutiny Committee Recommendations – Implementation Monitoring Schedule attached.

7. Forward Plan

6.25 pm – Forward Plan of Key decisions – 1 December, 2017 – 31 March, 2018 (available via link below)

<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=81&RP=134>

8. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 31 - 34)

6.30 pm – Work Programme attached.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer